



## **VETERINARY TECHNICIAN INTERN JOB DESCRIPTION**

**CLASSIFICATION:** Internship

**REPORTS TO:** Medical Director

**WORK HOURS:** Work hours are seasonally variable, typically 5 days/40 hours per week from 7:00 am – 3:00 pm or 9:00 am – 5:00 pm. Weekends required. Some in-state travel is required.

**POSITION SUMMARY:** The Veterinary Technician Intern works with the veterinarian to ensure quality patient care.

Skills learned include species-specific treatment practices, physical exams, diagnostic testing, and surgery protocols. Individual intern experience, skills, and performance will determine the range of activities added to responsibilities over time. Advanced duties will not be assigned until the intern has demonstrated understanding, proficiency, and reliability in basic and intermediate tasks.

### **DUTIES AND EXPECTATIONS:**

Responsibilities include, but are not limited to;

- Obtain and record patient history, vital signs and weight
- Perform basic physical examination
- Dispense and administer medications and treatments as prescribed by the veterinarian
- Perform in house diagnostic testing and prepare specimens for reference lab
- Prepare patients for surgery and monitor patients during anesthesia
- Maintain accurate medical records
- Maintain cleanliness of clinic
- Maintain open lines of communication
- Partner with volunteers for skill development
- Use all equipment in an appropriate and safe manner, follow appropriate guidelines and protocols and obtain needed training.
- Represent Blackland Prairie Raptor Center in a professional manner at all times
- Other duties as assigned

### **SKILLS**

- Excellent communication and interpersonal skills; ability to interact effectively with the public, law enforcement, regulators, veterinarians, and others.
- Excellent organizational, detail, planning and time management skills.
- Self-motivated, able to work independently with limited supervision and as a member of a team.
- Ability to multi-task, manage multiple projects simultaneously and re-prioritize as needed.
- Strong verbal and written communication skills.
- Proactive approach in resolving problems with a positive outlook and can-do attitude.
- A working knowledge of Microsoft Office programs and database management including RaptorMed.

## QUALIFICATIONS

- A passion for Blackland Prairie Raptor Center's mission and a keen interest in conservation.
- Previous experience as a veterinary technician or assistant (domestic or wildlife) is encouraged.
- A degree (or degree in progress) in veterinary technology, natural sciences or wildlife management but we will consider interns from all disciplines.
- Good health and fitness to perform physically demanding tasks, such as cleaning and lifting, and work outdoors in all types of weather. Must be able to lift and carry up to 50 pounds safely.
- Possess good oral and written communication skills.
- Be able to learn quickly and perform various tasks in a fast-paced work environment; work quickly and efficiently while following directions and procedure exactly.
- Be able to perform repetitive tasks for extended periods of time.
- Be able to work independently and as a team member in collaboration with volunteers, other interns and staff.
- Be 18 years of age or older. Must be legally entitled to work in the USA.

To apply send a resume and cover letter to [rehab@bpraptorcenter.org](mailto:rehab@bpraptorcenter.org)